

BARNSLEY METROPOLITAN BOROUGH COUNCIL

Penistone Area Council
5th October 2017

Report of the
Penistone Area Council Manager

Penistone Area Council Procurement and Financial update report

1.0 Purpose of Report

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Isolated and Vulnerable Older People Service
- Working Together Fund
- Clean & Tidy Service

1.2 The report outlines the current financial position.

2.0 Recommendations

2.1 **That members receive the update on the procurement activity.**

2.2 **That members approve the recommendation at 4.5 to transfer £10,000 from the Penistone Working Together Fund to the Penistone East and West Ward Alliance**

2.3 **That members note the update on clean and tidy contracts and the costs for the extension of the BMBC Clean and Tidy team at 5.6**

2.4 **That Members note the financial update at 6.1.and 6.2**

3.0 Isolated and Vulnerable Older People Service

3.1 At the Penistone Area Council meeting held on the 14th April 2016 Members agreed the draft specification of requirements to procure a service to address the needs of isolated and vulnerable older people in the Penistone East and West area.

3.2 Age UK were selected as the preferred provider and a 12 month contract with a value of £70,000 started in January 17. The contract was agreed initially for one year with the option to extend the project for a further year at the discretion of the Penistone Area Council. The decision to extend would be subject to funding being available, satisfactory performance of the provider and continued need for the service.

3.3 At the Penistone Area Council meeting on the 3rd August 17 Members considered a six month performance report and presentation from Age UK Barnsley. The presentation covered performance to date, case studies to demonstrate impact and

future direction of the project.

- 3.4 Age UK Barnsley had met all their milestones and outcomes to date which were outlined in the performance report. Members agreed that the contract is performing very well, that there is a continued need for this work and recommended a one year extension to run from 1st January 2018 to 31st December 2018, subject to funding.
- 3.5 A contract extension letter will be issued in October 2017. Two social inclusion posts will continue to be funded as part of the Penistone Area Council funding.
- 3.6 The contract will continue to be monitored through quarterly contract meetings.
- 3.7 The costs for the contract extension is £70,000 for 12 months. It is recommended that this is funded £17,500 from 2017/2018 budget to cover the period January – March 2018 and £52,500 from 2018/2019 Area Council budget subject to funding.

4.0 **Penistone Area Council Working Together Fund**

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5000 and £20,000.
- 4.2 Further to this decision, at the Member Briefing meetings on the 17th and 24th November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to support the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund for 2017 /18. This gives a total budget of £202,038
- 4.3 To date the following applications have been approved:
 - Penistone roundtable: £11,660
 - Penistone Scout Group: £8050
 - Trans Pennine Trail conservation volunteers: £6630
 - Penistone FM, young people in radio: £15,627
 - Penistone Bumping spaces: £19,836
 - Sporting Penistone: £16,230
 - Penistone Youth Activities: £8730
 - DIAL Barnsley : £4275
 - Penistone Wi-Fi Project: £5545 (£2365 Installation, £1800 Wifi costs, £1380 LED lighting)
 - Bumping Spaces: £19,836
 - South Pennine Community Transport, CIC: £5000
 - Penistone FM, Community radio and training project: £19,840
 - Cycle Penistone, CIC: £ 5990
- 4.4 Total applications = £147,249 which leaves a remaining balance of £54,789.

4.5 It is recommended to transfer £10,000 from the remaining £54,789 underspend to top up the Penistone East and West Ward Alliance budget.

5.0 **BMBC Clean and Tidy Service and new service provider**

5.1 BMBC Neighbourhood Services have been delivering a Clean and Tidy service across Penistone since the 1st November 2015. The original contract was for 18 months. The contract was extended for one month to the end of May 17 and was funded within the original budget as a result of a vacancy arising.

5.2 At its meetings on the 8th December 16 and 9th February 17, the Penistone Area Council agreed to tender a new Clean, Green and Tidy contract. Under a new procurement policy BMBC would not be tendering for the service.

5.3 Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider. Pre contract discussions have been ongoing regarding the transfer of staff who are protected under the Transfer of Undertakings (Protections of employment) Regulations 2006 (TUPE) as they were working 100% on this contract and as such were to be transferred to this new Clean, Green and Tidy service provider.

5.4 As a result of the member of staff securing another post and the apprentice coming to the end of their contract period there are no longer staff in place to be transferred to the new provider. As such Twiggs Ground Maintenance Ltd will be recruiting to the posts. In order to allow sufficient time for the recruitment a contract start date has been agreed for the 1st November 2017.

5.5 In order to ensure no gap in service the BMBC Clean and Tidy team have been working three days per week on Clean and Tidy activity for the Penistone Area Council and two days a week with the Rangers and Public Rights of Way. This service ceased on the 15th September 17.

5.6 Total cost for the extension period (June 17 - 15th September 2017), is £15,974. The cost falls within a 10% contract value variance. Members are asked to note the costs and that the costs fall within the 10% contract value.

6.0 **Finance Update**

6.1 The current financial position illustrated in the table at 6.2 shows that the Penistone Area Council has allocated £194,843 of its total budget of £200,000 for the 2017/2018 financial year with previous years budgets fully committed. The remaining budget for 2017 /2018 is £5157.

6.2 Current financial position:

	2014/15 £200,000	2015/16 £200,000	2016/17 £200,000	2017/2018 £200,000	2018/2019 £200,000	Total £600,000
Countryside Skills and Training	£100,000					£100,000
Countryside Skills and Training extension		£54,600				£54,600
Clean and Tidy Team		£35,555	£124,445	£15,974		£175,973.44
New Clean and Tidy Team 17/18				£98,007		£98,007
Working Together Fund		£60,000	£60,000 + £32,038	£50,000		£202, 038
Allocation to Ward Alliance		£40,000	£20,000	£10,000		£70,000
Vulnerable and Older People Commission			£70,000	£17,500	£52,000	£140,000
Community magazine – Penistone Matters			£3362	£3362		£6724
Total spend allocation	£100,000	£190,155	£309,845	£194,843	£52,000	£846,843
Remaining allocation	£100,000	£9845	£0	£5157		
Carry forward		£109,845				

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